

## Transaction Status

Approval Rejected	Approver/Manager rejected the order. The reject reason option is available for the Approver/Manager to provide additional clarification.
Calculating Workflow	The system is checking for any workflows that apply to the transaction.
Closed	Receive transaction has been closed, may not be able to reopen based on integrated general ledger system capabilities.
Contract Required	Transaction needs to have a contract created in ESM Contract Management.
Converted to Sourcing	Transaction has been submitted to ESM Sourcing for bidding. Upon award, the transaction will be archived, creating a new transaction based on the awarded supplier information.
CC Information Required	The transaction is ready to release to the supplier with Pcard/Credit Card information.
Failed Encumbrance	Integration General Ledger or ERP system has returned an error message under <i>System Note</i> that must be resolved in order to proceed.
Fulfilled	Completed Storeroom Order
Invalid Transaction	Transaction Validation rule was not compliant. The transaction must be changed based on the customer's error message before proceeding.
No Workflows Available	The transaction does not have any workflows based on its information. A workflow will need to be created for the transaction's type or a workflow bypass (also bypasses GL Integration).
Partially Fulfilled	Part of the quantity ordered has been met for the Storeroom Order.

Partially Received	A portion of the quantity or value (currency) was received.
Pending Approval	Waiting for the Approver or Manager to review the transaction.
Pending Contract	Transaction is waiting for the contract number to be returned from ESM Contract Management.
Pending Release	Transaction is ready to be submitted to the supplier.
Pending Sourcing	Transaction is being sent to ESM Sourcing.
Pending Validation	Transaction is awaiting response from transaction validation rules before allowing the next step.
Reapproval Required	Manage Tab User has selected Reapprove for the transaction.
Received and Closed	All items were received. The user indicated the order will have no other received activity.
Release Failed	The order was not successfully released to the supplier's order management system/ PO email; ESM Support receives a notification and confirms with the supplier that the order was received. This will prevent order duplication in the supplier's system for fulfillment.
Submitted to Storeroom	Requester has released the Storeroom order for fulfillment.
Submitted to Supplier	Transaction has been successfully released to the supplier for fulfillment.
Unsubmitted Change Order	Change Order has been created but not release to the supplier and/or financial system.
Unsubmitted Transaction	Transaction has not been submitted to the approver(s) or supplier.
Waiting for Encumbrance	ESM is waiting for a response from the General Ledger/ERP integration server.

Validating

Business rule automations are being checked for the transaction.